

Minutes of a meeting of the Health and Wellbeing Board held at County Hall, Glenfield on Thursday, 8 May 2014.

PRESENT

Mr. E. F. White CC (in the Chair)

Adams	Dr Mayur Lakhani
John Adler	Dr Hamant Mistry
Cllr. J. Boyce	Rick Moore
Ch. Supt. Sally Healy	Mr. I. D. Ould CC
Mr. Dave Houseman MBE, CC	Cllr. P. Posnett
Dr Satheesh Kumar	Mike Sandys

Apologies

Mick Connell and Peter Huskinson

82. Minutes.

The minutes of the meeting held on 1 April 2014 were taken as read, confirmed and signed.

83. Urgent Items.

There were no urgent items for consideration.

84. Declarations of interest.

The Chairman invited members who wished to do so to declare any interest in respect of items on the agenda for the meeting.

85. Position Statement by the Chairman.

The Chairman presented a position statement on the following matters:-

- Elective Care;
- Better Care Fund;
- Minor Injuries Consultation in East Leicestershire and Rutland;
- Primary Care Commissioning;
- Dementia: Prevalence Calculator and Dementia Friends Campaign;
- BBC Research examines the availability of Mental Health Beds;
- Long Term Conditions: Approaches for Tackling Co-morbidities;
- Older People: Ageing Alone – the impact of loneliness on the health and wellbeing of older people;
- Call for Evidence: Commission on the Future of the Home Care Workforce;
- Information Management and Technology: Care.data update from Tim Kelsey, NHS England's National Director for Patients and Information;

- King's Fund Publication: A new settlement for health and social care – interim report;
- Regional Events;
- Regional Innovation Fund.

A copy of the position statement is filed with these minutes.

86. Implementation of the Better Care Fund Plan.

The Board considered a report of the Director of Health and Care Integration which provided an update on the implementation of the Better Care Fund. A copy of the report marked 'Agenda Item 5' is filed with these minutes.

RESOLVED:

That the update on the implementation of the Better Care Fund Plan be noted.

87. Leicester, Leicestershire and Rutland Mental Health and Wellbeing Strategic Group.

The Board considered a report of the Director of Public Health which provided an update on the development of a mental health strategic group for Leicester, Leicestershire and Rutland as a subgroup of the Better Care Together (BCT) Programme. A copy of the report marked 'Agenda Item 6' is filed with these minutes.

It was noted that the priorities of the mental health strategic group would include acute crisis services, adult mental health promotion and young people.

RESOLVED:

That the progress on the establishment of the Mental Health and Wellbeing Strategic Group for Leicester, Leicestershire and Rutland be noted.

88. Update on the Development of the Leicester, Leicestershire and Rutland Five Year Strategy.

The Board received an oral update from the Interim Programme Director for Better Care Together on the development of the Leicester, Leicestershire and Rutland Five Year Health and Social Care Strategy. The development of the Strategy was being supported by Ernst and Young in line with the Government requirement that 'challenged' health economies were supported by external consultants.

The Five Year Strategy was being developed in partnership with all health and social care partners and a governance structure had been established. The process included the following stages:-

- Working with partners to understand the potential savings across the system;
- The development by 20<sup>th</sup> May of the preferred options and their likely impact;
- Sharing the direction of travel with partners during June, July and August;
- Having a consultation draft agreed by September, in order for more formal consultation to start in October 2014.

It was noted that the Better Care Fund Plans that were being implemented across Leicester, Leicestershire and Rutland were being incorporated into the Five Year Strategy.

Arising from discussion the following points were raised:-

- (i) A communication group for the Five Year Strategy was in place. It was working on shared protocols so that all partners had a shared understanding of progress and would give the same messages. The Group would also be responsible for planning the consultation and engagement process as well as producing a plan for internal communications and engagement.
- (ii) The financial challenge faced by the health and social care system was acknowledged. However, the process would be driven by the need to eradicate inequalities in care and demonstrate clinical effectiveness, balanced against the need for a sustainable model.
- (iii) It would be important for the Strategy to promote self-care. To that end, the Interim Programme Director had met with the voluntary sector and organisations supporting self-care to consider how they could be involved with the Strategy.
- (iv) It was hoped that the Five Year Strategy would reflect the culture change needed, including the empowerment of patients and the importance of shared decision making.
- (v) It was felt that the Five Year Strategy should reflect the needs of out of county patients as well as those who accessed secondary care services in within Leicester, Leicestershire and Rutland.

RESOLVED:

That the update on the development of the Leicester, Leicestershire and Rutland Five Year Strategy be noted.

89. Transforming Care for People with Learning Disabilities (Winterbourne View).

The Board considered a report which sought agreement to the Leicestershire Joint Commissioning Plan in response to the requirements laid out by the Winterbourne View Transforming Care concordat and action plan. A copy of the report marked 'Agenda Item 8' is filed with these minutes.

It was noted that there was a primary care liaison nurse in each CCG area to support practices with patients who had learning disabilities. It was suggested that, in the light of the increased focus on health and social care integration and locality working, the number of liaison nurses should be increased. In addition, consideration was needed of ways of improving the connections between primary and secondary care and the system for identifying patients with learning disabilities on admission to secondary care.

RESOLVED:

That the Leicestershire Joint Commissioning Plan in response to the requirements laid out by the Winterbourne View Transforming Care Concordat and action plan be agreed.

90. Change to the Order of Business.

The Chairman sought and obtained the consent of the Board to vary the order of business from that shown on the agenda.

## 91. Urgent Care Update

The Board considered a report of the University Hospitals of Leicester NHS Trust which presented the action plan to improve urgent care developed by the Urgent Care Working Group. A copy of the report marked 'Agenda Item 12' is filed with these minutes.

It was noted that an additional assessment of the action plan had been carried out to prioritise actions in terms of their impact and achievability. This would ensure focus on the following key areas:-

- Reducing admissions to hospital;
- Increasing acute bed capacity;
- Expediting discharge; and
- Improving the reliability of the system.

There was no specific timescale for the completion of the action plan. However, NHS England would be assessing CCG performance in this area at the end of June.

RESOLVED:

That the action plan to improve urgent care developed by the Urgent Care Working Group be noted.

## 92. 2014/15 Business Plan.

The Board considered a report of the Leicestershire and Rutland Local Safeguarding Children Board and Safeguarding Adults Board which presented its 2014/15 Business Plan. A copy of the report marked 'Agenda Item 9' is filed with these minutes.

As part of the protocol between the Health and Wellbeing Board and Local Safeguarding Boards, the Board welcomed the opportunity to receive this report.

It was noted that the Joint Strategic Needs Assessment and other needs analyses had been used to inform the development of the business plan. The risk register would be incorporated into the Business Plan following the next meeting of the Safeguarding Board.

The Safeguarding Board was seeking support from the Health and Wellbeing Board in the following areas:-

- Ensuring that constituent organisations were aware of safeguarding requirements;
- Ensuring that safeguarding was a cross cutting strand in strategic planning;
- Extending the capacity of partner organisations to engage with service users and undertake appropriate, two way consultation with children, young people and adults;
- Monitoring the key risk areas of mental health, female genital mutilation and promoting the 'think family' concept.

It was suggested that consideration was given to how to strengthen the engagement of primary care with the safeguarding agenda, particularly for children and young people. This could take the form of a baseline assessment for GP safeguarding effectiveness.

The Independent Chair of the Safeguarding Board was pleased to note the focus that the Board gave to safeguarding matters, as illustrated by the agenda for the Board's meeting.

RESOLVED:

That the LSCB/SAB Business Plan for 2014/15 be noted.

93. Healthwatch Leicestershire Strategy.

The Board considered a presentation from Healthwatch Leicestershire which provided an update on the development of the vision, mission and objectives and priority workstreams for 2014/15. A copy of the slides forming the presentation is filed with these minutes.

RESOLVED:

That the vision, mission and objectives and 2014/15 priorities for Healthwatch Leicestershire be noted.

94. Performance Assurance Framework Development Update.

The Board considered a report of the Chief Executive which provided an update on the development of the new reporting framework for performance assurance for the Health and Wellbeing Boards and supporting boards. A copy of the report marked 'Agenda Item 11' is filed with these minutes.

RESOLVED:

That the progress made to date in developing the performance framework alongside reporting arrangements to support the Board's role be noted.

95. 2013/14 Quality Account.

The Board considered a report of Leicestershire Partnership NHS Trust which presented the draft 2013/14 Quality Account and invited commentary on its content. A copy of the report marked 'Agenda Item 13' is filed with these minutes.

The Board indicated that it supported the priorities identified in the Quality Account. It also believed that the Quality Account presented a balanced view of the Trust's performance.

RESOLVED:

That officers be requested to produce a formal commentary on the Quality Account, based on this Board's discussions, and forward it to Leicestershire Partnership NHS Trust.

96. Health and Wellbeing Board Annual Report.

The Board considered a report of the County Council which set out the Board's Annual Report. A copy of the report marked 'Agenda Item 14' is filed with these minutes.

The Board was pleased to note progress with delivering the Joint Health and Wellbeing Strategy.

It was suggested that the impact of the Care Bill should be made a priority for the Health and Wellbeing Board going forward.

RESOLVED:

- (a) That the progress made in 2013/14 against the key responsibilities of the Health and Wellbeing Board be noted;
- (b) That the key priorities for the Health and Wellbeing Board's work programme for 2014/15 be approved.

97. Board Development Programme 2014/15.

The Board considered a report of the Director of Health and Care Integration which provided an update on the development programme for the current financial year. A copy of the report marked 'Agenda Item 15' is filed with these minutes.

RESOLVED:

- (a) That the proposed development programme for 2014/15 be approved;
- (b) That members of the Integration Executive who are not members of the Health and Wellbeing Board be included in Board Development Sessions where appropriate;
- (c) That the sourcing of external support to scope and facilitate the leadership behaviours session be approved;
- (d) That a further update be submitted to the next meeting of the Health and Wellbeing Board including detail of the leadership behaviours session and the process for the 360° feedback.

98. S106 Contributions for Healthcare.

The Board considered a report of NHS England (Leicestershire and Lincolnshire Area Team) which set out the current process for obtaining section 106 contributions to healthcare. A copy of the report marked 'Agenda Item 16' is filed with these minutes.

Arising from discussion the following points were raised:-

- (i) NHS England had to be very precise in its justification for requesting Section 106 monies to prevent legal challenge. It worked closely with local authorities, particularly on large planning applications such as sustainable urban extensions (SUEs). NHS England had a good relationship with all local authorities within Leicestershire.
- (ii) The Section 106 process was not strategic and did not allow for the future proofing of health services. It could also not be used to address existing issues, only for increasing capacity.
- (iii) The role of the Health and Wellbeing Board should be to ensure that concerns about the provision of primary care were addressed through the Primary Care Strategy. It was also suggested that District Council Planning Officers should be

asked to consider how services could be future proofed in the large planning developments which could take a number of years to come to fruition.

RESOLVED:

- (a) That the process for securing S106 contributions for healthcare be noted;
- (b) That Sandra Whiles be requested to give further consideration to how developer contributions could be used to future proof healthcare services in larger developments.

99. CCG Quality Premium Requirement - Increased Reporting of Medication Incidents.

In support of CCG assurance, the Board considered a report of West Leicestershire Clinical Commissioning Group and East Leicestershire and Rutland Clinical Commissioning Group which presented the details relating to the quality premium indication for the increased level of reporting of medication errors and the proposed approach for 2014/15. A copy of the report marked 'Agenda Item 17' is filed with these minutes.

RESOLVED:

That the quality premium requirement for CCGs for 2014/15 be noted.

100. Date of Next Meeting.

It was noted that the next meeting of the Board would take place on Thursday 17<sup>th</sup> July at 2.00pm.

2.00 - 4.20 pm  
08 May 2014

CHAIRMAN