

Minutes of a meeting of the Health and Wellbeing Board held at County Hall, Glenfield on Thursday, 13 June 2013.

PRESENT

Leicestershire County Council

Mr. E. F. White CC (In the Chair)  
Mr. Dave Houseman MBE, CC  
Mr. I. D. Ould CC

Mick Connell  
Lesley Hagger  
Mike Sandys

Clinical Commissioning Groups

Dr Hamant Mistry  
Dr Chris Trzcinski

Healthwatch Leicestershire

Vijay Sharma  
Geoff Smith, OBE

Leicestershire District/Borough Councils

Cllr John Boyce  
Cllr Pam Posnett

Leicestershire Constabulary

Chief Superintendent Sally Healy

NHS England Local Area Team

Peter Huskinson

In attendance.

Jane Chapman, East Leicestershire and Rutland CCG  
Caron Williams, West Leicestershire CCG

1. Appointment of Chairman.

RESOLVED:

That the appointment of Mr E F White CC as Chairman of the Health and Wellbeing Board be noted.

2. Minutes of the meeting of the Shadow Health and Wellbeing Board held on 21 March 2013.

The minutes of the meeting of the Shadow Health and Wellbeing Board held on 21 March 2013 were taken as read, confirmed and signed.

3. Urgent Items.

There were no urgent items for consideration.

4. Declarations of interest.

The Chairman invited members who wished to do so to declare any interest in respect of items on the agenda for the meeting.

Mr I D Ould CC declared a personal interest in all items on the agenda as he was a Governor of George Eliot Hospital NHS Foundation Trust.

Geoff Smith OBE declared a personal interest in all items on the agenda as he was a Patient Advisor at the University Hospitals of Leicester NHS Trust

Vijay Sharma declared a personal interest in the update from the Leicestershire and Rutland Substance Misuse Partnership Board (item 12 refers) as she was a Non-Executive Director of the Probation Board.

Cllr John Boyce declared a personal interest in the report on Support for People with Learning Disabilities (item 13 refers) as he and his wife supported a person with learning disabilities.

5. Position Statement by the Chairman.

The Chairman presented a position statement on the following matters:-

Update on Policy and Regulatory Matters  
 Progress of the Care Bill  
 Procurement Choice and Competition Regulations  
 National Institute of Health and Care Excellence  
 Books on Prescription  
 Board Development Sessions  
 Health and Wellbeing Leadership Events: Delivering Improved Outcomes for Local Communities.

The Chairman also reported that the Secretary of State for Health had announced on the previous day that the review of children's heart surgery in England was suspended pending further consideration by NHS England.

A copy of the position statement is filed with these minutes.

6. Operating Protocol and Code of Conduct for Co-opted Members of the Health and Wellbeing Board.

The Board considered a report of Leicestershire County Council's County Solicitor which presented the proposed Code of Conduct for co-opted members of the Health and Wellbeing Board and the operating principles to ensure the effective governance of the Board. A copy of the report marked 'Agenda Item 6' and a copy of a revised version of Appendix B is filed with these minutes.

It was noted that Healthwatch would continue with the arrangement that LINK members had on the Shadow Board for having named substitutes.

RESOLVED:

- (a) That the Operating Principles for the Health and Wellbeing Board be approved;
- (b) That the proposed Code of Conduct for co-opted members of the Health and Wellbeing Board, as set out in the revised Appendix B to this report, be approved for submission to the Corporate Governance Committee and County Council.

#### 7. Joint Health and Wellbeing Strategy Action Plans

The Board considered a report from the JSNA/JHWS Steering Board which provided an update on the progress that had been made to develop action plans for the delivery of the Joint Health and Wellbeing Strategy (JHWS). A copy of the report marked 'Agenda Item 7' is filed with these minutes.

It was noted that an easy read version of the JHWS would be developed.

RESOLVED:

- (a) That the Joint Health and Wellbeing Strategy Action Plans appended to the report be approved and that the Director of Public Health be authorised to make such minor adjustments as he considers necessary prior to publication of the action plans;
- (b) That the governance arrangements set out in the Joint Health and Wellbeing Strategy Action Plans be approved;
- (c) That the development of a performance framework linked to the action plans be approved to provide assurance to the Health and Wellbeing Board that actions are being delivered.

#### 8. Performance Update

The Board considered a joint report of the County Council's Chief Executive and the Greater East Midlands Commissioning Support Service Performance Team which provided an update on progress with establishing suitable performance oversight arrangements for the Board and its supporting subgroups and provided an update by exception of recent key performance issues raised through the various groups. A copy of the report marked 'Agenda Item 8' is filed with these minutes.

Arising from discussion the following points were raised:-

- (i) It would be helpful if ambulance response times were reported in a way which differentiated between performance in urban and rural areas. It was noted that, although EMAS' target was set at Trust level, CCG level data was expected to be available in three months' time. This data would be based on postcode areas.
- (ii) Some areas, such as delayed transfer of care, were complex as data was recorded by a number of different agencies and was therefore open to a number of interpretations.

- (iii) The performance framework included data from a mixture of commissioner and provider organisations. It was suggested that in future all data should be shown as commissioner led data.
- (iv) In future, the performance framework should include some contextual information in terms of the overall direction of travel. The Board should be able to distinguish between established trends and anomalies in the data by looking at the dashboard.

RESOLVED:

- (a) That the progress made to date in developing performance reporting arrangements to support the Board's role be noted;
- (b) That the performance summary and issues identified this quarter be noted;
- (c) That the comments now made be taken into account in the development of the performance framework and dashboard.

9. Longer Lives

The Board considered a report of the Director of Public Health which provided information on the launch of "Longer Lives" and a supplementary report which set out the key findings for Leicestershire. A copy of the report marked 'Agenda Item 9' and supplementary report is filed with these minutes.

RESOLVED:

- (a) That the launch of the Longer Lives project be noted;
- (b) That interventions to reduce premature mortality through the implementation of the Joint Health and Wellbeing Strategy continue to be supported.

10. Submission and delivery of the LLR response to the NHS England requirement for improving A&E performance across the LLR urgent care system.

The Board consider a report by the Urgent Care Programme Manager which set out a letter from NHS England regarding the delivery of the Accident and Emergency 4 hour standard and local plan and dashboard developed in response to this letter.

NHS England had set up a series of actions for local assurance on urgent care system resilience and delivery. A stock take against these actions had been undertaken; all activities would be led by the local Emergency Care Network.

It was noted that Healthwatch would be able to help with communications to patients and the public regarding access to services choosing the appropriate service for health care.

It would be important to ensure that the issues which would have the largest impact on improving performance were the focus of the improvement plan. A

report would be submitted to a future meeting of the Health and Wellbeing Board providing assurance on this issue.

RESOLVED:

- (a) That the approach taken by the three Clinical Commissioning Groups in Leicester, Leicestershire and Rutland in responding to the NHS submission requirements be noted;
- (b) That an update on the local improvement plan be submitted to a future meeting of the Health and Wellbeing Board.

11. Update from the Staying Healthy Board.

The Board considered a report from the Staying Healthy Board which provided an update on progress within the Staying Healthy Board on a review of its membership and format and support for the development of a Staying Healthy Commissioning Executive.

It was important for reports from the subgroups to provide assurance to the Health and Wellbeing Board that due regard was being paid to the Public Sector Equality Duty.

RESOLVED:

That the direction of travel for the Staying Healthy Board be supported.

12. Update from the Leicestershire and Rutland Substance Misuse Partnership Board.

The Board considered a report from the Leicestershire and Rutland Substance Misuse Partnership Board which provided an update on its work.

RESOLVED:

That the activity undertaken be noted.

13. Support for People with Learning Disabilities

The Board considered a report from the Integrated Commissioning Board which provided an update on the progress made on delivering the requirements of the Winterbourne View Concordat and arrangements for the completion of the Revised Joint Health and Social Care Self-Assessment Framework – Learning Disabilities.

The Board welcomed the actions that had been undertaken to improve the register and care plans for those with complex needs and the work to identify local service users and enable them to access all available opportunities by modernising their care in community settings.

It was noted that the initial stock take referred to in the Ministerial Letter would be approved the Chairman and circulated to members of the Health and Wellbeing Board for assurance once it had been submitted to the Department of Health on 5 July.

RESOLVED:

- (a) That the contents of the report be noted;
- (b) That the Integrated Commissioning Board be requested to update the Health and Wellbeing Board on progress at a future meeting.

14. Scrutiny Review Panel on Children's Centres.

The Board considered a report of the Director of Children and Young People's Service which presented the findings of the County Council's Scrutiny Review Panel on Children's Centres and drew the recommendations to the attention of the Health and Wellbeing Board.

It was noted that, following the implementation of the Health and Social Care Act, NHS England was responsible for the commissioning of health visitors and that the Clinical Commissioning Groups were responsible for commissioning midwifery services. The two bodies worked closely together to ensure that care pathways were well defined to avoid gaps in the provision of care. It was suggested that Healthwatch be kept informed of any issues relating to the sharing of information.

RESOLVED:

- (a) That Health and Wellbeing Board members be requested to take recommendations (c) and (d) of the Review Panel into account where appropriate when developing their commissioning intentions;
- (b) That Midwifery Services and Health Visitors be requested to share information regarding live births with children's centres;
- (c) That the sharing of birth data with Children's Centres be included in the Health and Wellbeing Board Priorities Action List and targets be set to ensure that practice improves;
- (d) That the Review Panel be thanked for the work they had undertaken and advised of the outcome of this meeting.

15. Health and Social Care Integration.

The Board considered an oral report from the Director of Adults and Communities on opportunities for Health and Social Care integration.

The Government had recently invited areas to submit expressions of interest in being 'integration pioneers'. This had been discussed by partners across Leicester, Leicestershire and Rutland and, despite initial optimism, it had been decided that a bid from the sub-region would not be viable. However, this opportunity would be kept under review as the Government was expected to invite further applications in due course.

Within the County there was a strong commitment to improve health and social care integration. The County Council was also looking to transform the way it delivered services in the light of its current financial position. Workshops would

take place over the next few months to develop the local vision for integration which would be reported back to the Health and Wellbeing Board in due course.

It would be important for any integration of services to focus on areas which would have the most positive impact on patients and service users.

RESOLVED:

That the information now provided be noted.

16. Date of Next Meeting.

It was noted that the next meeting would take place on Thursday 5<sup>th</sup> September at 2.00pm.

4.00 pm - 5.25 pm  
13 June 2013

CHAIRMAN

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