

The four tables below review activity achieved in line with the policies and plans that primarily relate to Section 2: Managing Collections and support the delivery and achievement of the Accreditation Standard.

Table 1: Goals Identified in Museum Documentation Plan 2015-2019

Goal	Progress	Details	Benefits	Future work identified for 2021 onwards
Targeted Collections Assessments to identify any areas needing retrospective accessioning and agreed location method	Work has progressed well in Working Life, Home and Family Life, Costume, Fine Art and Archaeology at Barrow CRC, Snibston Main Store and Eastern Annexe.	Location details updated; any accessioning issues identified including backlogs.	Improved documentation and location information	Identify further collections areas for targeted work
Assessment of Reserve Collection (Sherrier Centre)	Near completion (approx. 5% left to work through)	Reserve Collection of approximately 6,000 objects assessed, packed and relocated from Sherrier Centre to Eastern Annexe Now fully photographed and inputted onto Collections Management System (Mimsy XG)	This collection can now be accessed more easily and is now regularly used to support museum exhibitions, loan requests, to support Creative Learning Services offer and other outreach activities.	None required

APPENDIX B

Goal	Progress	Details	Benefits	Future work identified for 2021 onwards
Loans Management review and implementation of new procedures	Completed	Renewed and improved procedures across all collection areas.	More efficient loans management.	
Digitisation of current and past daybooks	Partially complete	Worked with Leicester City Museums to digitise past daybooks.	Daybook information can now be accessed via network.	More recent daybooks to be scanned (ongoing)
Plan and implement required upgrade of Mimsy XG	Completed.	Updated to most current version of Collections Management Software and staff trained.	Improved functionality and support for system. Staff better equipped to use system.	Future updates and training as required (work with Axial – system supplier and ICT)
Investigate and where possible implement the attachment of digital images to Mimsy XG records.	Completed.	Images now added as part of accessioning process and images attached retrospectively where possible.	Improved quality of information on Mimsy XG.	Continue to add images to historic records. Investigate barcoding system to improve location control and access (project identified as part of development of Collections and Learning Hub)

246

Additional major work projects not identified in Museum Documentation Plan 2015-2019, completed 2015-2020

Task	Progress	Details	Benefits	Future work identified
Decommissioning of Snibston Discovery Museum	Completed.	Documentation of all objects and display materials; returning loans; identifying new loans and transfers. Established Eastern Annexe collections area. All LCC owned objects returned to	Professional standards maintained and able to identify where all items have been relocated to.	

APPENDIX B

Task	Progress	Details	Benefits	Future work identified
		store location.		
Snibston Audit and Review	Completed.	Documentation of all objects outside and within Colliery Tour areas.	Improved documentation to inform future work including re-development of site and access by Snibston Heritage Trust	
Rationalisation of collections and equipment in Snibston Engineering Workshop for asbestos removal	Completed.	Documentation and relocation of all objects within this area.	Collections now more accessible in Eastern Annex and Snibston Main Store.	Resolve issue of unsuitable storage facilities for some large objects (Riverside Court, Measham)
Relocation of large objects as part of Snibston Redevelopment	Completed.	Worked with Property Services and Snibston Heritage Trust to document and agree placement of heritage objects in public areas. Objects to be retained as museum collections moved to Kane Close compound.	Improved layout and access to objects on Snibston site.	Assessment and rationalisation of remaining large industrial collections including those relating to coal mining.
Inventory for 1620s House redevelopment	Completed.	Listing, sourcing and producing inventory of furniture and objects for redisplay.	Inventory and information available for Heritage Managers and volunteers.	
Review of Guidelines for Deposition of Archaeological Archives	Completed.	Review of charges and requirements for archaeological contractors.	Improved charging system and up to date guidelines.	Researching requirement for digital elements to be archived with trusted digital repository. Further review of charges and guidelines to be completed and issued in 2021.
Rationalisation of 'bulk	In progress	Resolved transfer of	Reduced size and space	Identifying other archives for

Task	Progress	Details	Benefits	Future work identified
finds' <i>Bulk finds are large quantities of archaeological material such as building stone, roof tile etc not sorted/sampled before deposition by archaeological contractors</i>		ownership of large archive which enabled us to review and produce a rationalisation plan which includes retrospective sampling of the archive. Environmental samples in archives reviewed and rationalised	requirement for archive and improved usability. Review of archives' significance.	review and possible rationalisation.

Table 2: Care and Conservation Plan 2015-19: Plans for Improvement

Key Objective	Task	Notes/requirements/risks	Timescale	Progress at Jan 2021
Provision of Suitable Buildings	LCC property Storage review	Working with the Property department of LCC to ensure that the findings of the Storage Review lead to improved storage facilities for collections	2014-16	Continuing to work with Property Services to resolve storage issues and unsuitable buildings. Council approved a two-phase approach to the development of a new Collections and Learning Hub (currently paused for review)
Collections Condition Overview	Collections Audit programme of collections reviews	These will include detailed recommendations for improving care for specific collections	Snibston 2015-6 Home & Family Life 2015-6 Natural Life 2014-ongoing	Snibston: assessment of objects in Main Store ongoing. H&FL: and WL: Hazardous materials identified and labelled. Natural Life: working with volunteers to improve care for specific collections, ongoing. Archaeology: Human remains re-packed and storage improved.
Key objective	Task	Notes/requirements/risks	Timescale	Progress at Jan 2021

Collections Condition Overview contd	Improve storage of objects by programme of re packing and re-boxing of parts of collections as required.	Most collections are stored in good quality acid free archival boxes with acid free tissue. Re-boxing programmes follow audits such as that of Home & Family Life Audit to ensure boxes are not overcrowded	Home & Family Life 2015-6	Ongoing work: H&FL re-packing of objects. Snibston: re-boxing of collections in Main Store. Re-boxing of Working Life collections. Costume: Re-boxing or boxing of previously hanging garments; shawl collection. Archaeology archives 1849 – 1989 at EA audited, repacked and locations updated Support from Museum Technical Officers to create bespoke storage solutions.
Environmental Monitoring	Maintain environmental monitoring programme using Hanwell Radiolog system	Sensors calibrated every two years on a rolling programme. Carried out by IMC group (Hanwell)	Upgraded to online system (2018)	About to integrate ROLLR into Hanwell system.

Additional major work projects completed 2015-2020 (not identified in Care and Conservation Plan 2015-19 Part 12: Plans for Improvement)

Key Objective	Task	Notes/requirements/risks	Timescale	Progress at Jan 2021
Collections Condition Overview	Review of storage of Hemington Bridge and mill and Lounge coal mining archaeological timbers.	To improve storage conditions and resolve conservation issues around long-term storage of archaeological timbers.	Ongoing	Commissioned report from York Archaeological Trust and have implemented recommendations for Lounge Timbers. Planning research project to enable Lounge site to be published. Research continues for Hemington timbers to inform future storage and potential rationalisation and also includes associated stonework collection.

Table 3: Access to our collections

What we said	What we did	What impact did it have?	Future work 2021-2025
<p>Improve digital engagement with collections</p> <p>Improve digital engagement with collections</p>	<p>Increased our use of social media, identifying Instagram as the best fit for our service area. Empowered staff to post content.</p> <p>Improved existing and added additional content to Image Leicestershire website. https://imageleicestershire.org.uk/home Improved archaeology displays at Melton Carnegie Museum - provided digital images and content within the gallery and online</p>	<p>Increased knowledge and awareness of Leicestershire's museum collections. Increased geographical and demographic reach.</p> <p>Enabled public to engage with this collection as a 'Museum from Home' during lockdowns. Ease of updating labels remotely.</p>	<p>Creating a dedicated website for LCC's museum collections, to link to our existing social media and enable us to share more about the collections.</p> <p>Upgrade Image Leicestershire to improve accessibility of this website.</p> <p>Create a Leicestershire Museums page on Archaeology Data Service – signposting access to physical archives</p>
Supporting displays, exhibitions in LCC venues	Provided exhibitions and displays to LCC Museum and Heritage sites, County Hall, Community Managed Libraries, local heritage organisations (e.g. Mountsorrel & Rothley Heritage Centre, Cotesbach Educational Trust)	Increased access to and knowledge of the wide variety of Leicestershire's collections in a range of accessible venues.	Continue to maintain and establish new partnerships to enable us to make the collections accessible to new audiences.
Engage with students in higher education	Have a dedicated Inspiring Collections Curator to establish links with HE and promote the learning opportunities we can offer.	Delivered 68 of sessions to over 400 students per year.	Maintain and establish new links with HE sector at local, regional and national level. Develop capacity for online delivery and remote access.

What we said	What we did	What impact did it have?	Future work 2021-2025
Engaging with new audiences	Worked with community groups and C&W Participation Team to engage new audiences with our collections. Staff took objects and displays to conferences and special interest events to promote use of collections	Increased visitor numbers to CRC; increased use of collections in variety of ways.	Identify new projects in partnership with Audience Development Team. Continue to identify opportunities to engage with communities in new ways. Development of Collections website.
Agree loans to other accredited regional and national museums and organisations.	Objects from collections have featured in V&A Dior exhibition; V&A Dundee; National Football Museum; Mayflower Exhibition, The Box, Plymouth; Fairfax House, York; Imperial War Museum;	Increased awareness of significance of Leicestershire's collections. Increased reach to a national audience. Positive publicity for LCC.	Continue to provide loans to appropriate accredited regional and national museums and organisations.

Table 4: Acquisitions and Disposals 2015-20

Collection/ Accession number	Object name	Significance	Acquisition Method	Further information
Archaeology X.A135.2017	Anglo-Saxon silver-gilt sword pommel cap from Scalford.	This intricately crafted, high-status object would have been mounted on the end of a sword handle. During conservation a green substance was discovered inside some of the cells. Analysis found this to be probable enamel which is	By purchase via Treasure process supported by the Arts Council England/Victoria & Albert Museum Purchase Grant Fund, Friends of Leicester and	On display at Melton Carnegie Museum More information: https://www.meltonmuseum.org/digital-shelf/roman-anglo-saxon-and-viking-melton/anglo-saxon-and-viking/jewellery-and-metalwork

Collection/ Accession number	Object name	Significance	Acquisition Method	Further information
		unusual on an Anglo-Saxon sword pommel. The only other known examples are in the Staffordshire Hoard.	Leicestershire Museums and The Leicestershire Archaeological and Historical Society	https://www.le.ac.uk/lahs/downloads/2019/2019%20(93)%20P115-122%20Scott%20&%20Sharp.pdf
Archaeology X.A68.2018	Aurochs Skull	Found at Wymeswold Meadows Nature Reserve, Leicestershire. The auroch was the wild ancestor of modern domesticated cattle but is now extinct. In the UK they were extinct by the Late Bronze Age, with the final individual of the species dying in Poland in 1627. This example is dated to between the Mesolithic and Bronze Age, c. 10,000-700 BC	Donated by Leicestershire and Rutland Wildlife Trust following discovery by two young brothers in a stream 1990.	Displayed at Charnwood Museum. https://imageleicestershire.org.uk/index.php?a=ViewItem&key=SXsiTil6ODk1LCJQljp7InZhbHVlIjoYXJjaGFib2xvZ3kiLCJvcGVyYXRvcil6ljEiLCJmdXp6eVByZWZpeExlbmd0aCI6IjQiLCJmdXp6eU1pbINpbWlsYXJpdHkiOjAuNywibWF4U3VnZ2VzdGlbnMiOiI0IiwiaWx3YXlzU3VnZ2VzdCI6bnVsbH19&pg=39&WINID=1612285672782#DeUyqp49bNwAAAF3Y7bv4g/20192
Archaeology X.A20.2021	Hallaton Helmet cheekpieces, helmet parts and associated decorated silver.	Part of the Hallaton Treasure, transferred back to Leics after excavations, conservation and restoration at the British Museum over the past 15 years. A unique collection of high status, Roman silver-gilt armour buried at a native British shrine during the AD 40s/50s.	By purchase via Treasure process with assistance from	Will be added to displays at Harborough Museum by end of 2022.

Collection/ Accession number	Object name	Significance	Acquisition Method	Further information
Costume X.C38.2019.1 -2.0	An 18 th century (c1750) dress and petticoat made of the same floral woven silk.	The dress is unique as it has been in the same Leicestershire family from new. The dress is made from Spitalfields silk woven in a pattern that was probably designed by Anna Maria Garthwaite. Anna Maria Garthwaite was born in Harston, Leicestershire in 1688, and later moved to York. She was acknowledged as one of the premiere English designers of her day.	Donation	Displayed in Amazing Plants exhibition at Charnwood Museum in 2017. At Collections Resources Centre.
Costume X.C109.2018. 1-21.0 X.C73.2019.1 -9.0	A selection of fireman's uniform, both fire-fighting and dress uniform.	Fire-fighting and dress uniform charting one man's work in the Fire Brigade during the 1980s & 90s. Donor served in the Leicestershire Fire and Rescue Service 1976-1986. A collection of mountaineering equipment and clothing, notably a Morris Dancer rag coat (donor was a Morris dancer from 1977-1986 and was known as 'Fireman' due to his job as a fire fighter) belonging to the same donor from the late 1960s and 1970s. The collection of clothing tells a unique story of a Leicestershire person's work and hobbies.	Donation	At Collections Resources Centre.

Collection/ Accession number	Object name	Significance	Acquisition Method	Further information
Costume X.C239.2020. 0.0	A Victorian Rifle Volunteers' uniform jacket with handmade embroidered knapsack.	Rare example of Victorian military uniform.	Donation	At Collections Resources Centre
Costume X.C169.2020. 1-14.0	A 1950s full length wedding dress and short jacket complete with large photograph, wedding cards and 1 st Anniversary cards	A 1950s full length wedding dress and short jacket complete with large photograph, wedding cards and 1 st Anniversary cards, from a wedding in Hinckley.	Donation	At Collections Resources Centre
Home and Family Life	Doll's house	Replica of 1970s house in Syston with its furniture and fittings, all made by the homeowner and donated by his family.	Donation	Displayed at Charnwood (2018), Harborough (2019) and Melton (2020) Museums in 'H is for House' exhibition.
Home and Family Life 2018-2020	Palitoy early toys and Star Wars toys	Various early Palitoy products and Star Wars toys to fill gaps in the collection relating to this important Leicestershire company.	Purchase	At Collections Resources Centre.

Collection/ Accession number	Object name	Significance	Acquisition Method	Further information
Fine Art 2017	Oil painting depicting the arrival of the railway in Melton Mowbray, c.1848	An oil painting showing an unusual view of Melton and showing the newly completed railway line, station and goods yard. Artist unknown but possibly painted by John Ferneley.	Purchase	Will be centrepiece of 'Full Steam Ahead' exhibition at Melton Carnegie Museum planned for summer 2021.
Working Life X.W24.2018. 3.0	Long case clock	Made by Samuel Bolt of Loughborough.	Donation	At Collections Resources Centre.
Working Life 2020 (pending accession number)	Morris crane cab	From Taylor's Bellfoundry in Loughborough. Complements our collection relating to Herbert Morris.	Donation	At Eastern Annexe.
Working Life/Market Harborough Collection M.H1.2016.0. 0	Collection of items from Market Harborough fire station.	Including uniform, firefighting equipment and trophies.	Donation	A selection was displayed at Harborough Museum Oct 2017 – 2020. At Collections Resources Centre.
Technology L.T477.1978. 0.0	Lift Bridge designed by Robert Stephenson to carry a siding from the West Bridge station area across the Leicester Navigation.	City provenance	By transfer to Leicester City Museums	2016

Collection/ Accession number	Object name	Significance	Acquisition Method	Further information
L.T37.1966.0 .0	City of Leicester locomotive nameplate	City provenance	By transfer to Leicester City Museums	2016
L.T21.1993.0 .0	Canal butty boat, 'Belmont'	Condition and lack of resources to maintain and store undercover. Ashby Canal Society plan to restore to working order and provide public access.	By transfer to The Ashby Canal Society	2017
L.T62.1996.0 .0	Century Theatre	Closure of Snibston Museum and change in operating model	By transfer to Leicestershire Traded Services	2018
X.W143.2005 .0.0	Midland Railway Brake Van	Condition and lack of resources to maintain and restore. No longer relevant to Snibston site. Rothley and Mountsorrel Heritage Centre have restored the van.	By transfer to Rothley and Mountsorrel Heritage Centre	2018
L.T5.1996.0. 0	Drayton Villa	Bulk archaeological materials including tile and other building material, unstratified shell and animal bone.	Reviewed and rationalisation plan drawn up with original archaeologists and agreed elements for disposal.	2019
L.T34.1984.0 .0	Marshall road roller	Lack of resources to maintain and store undercover.	Transferred to Rutland Vintage Engine and Tractor Group	2019

Collection/ Accession number	Object name	Significance	Acquisition Method	Further information
L.T259.1976. 2.0	Battery electric milk float made by Brush.	In very poor condition. There is another example of a chassis in the collection.	Disposed of.	2020
L.T82.1994.0 .0	Allis-Chalmers Combine harvester	Lack of resources to maintain and store undercover. Rutland provenance.	Transferred to Rutland Vintage Engine and Tractor Group	2020
L.T87.1988.0 .0	Pit Head Wheel	Requested to be used as memorial to Whitwick Colliery Disaster, thus giving public access.	By transfer to David Wilson Homes, Off Grange Road, Hugglescote	2020

This page is intentionally left blank