

Leicestershire Health and Wellbeing Board May 2016

Terms of Reference

Introduction

The Health and Wellbeing Board has been appointed by the County Council as a subcommittee of the Executive to:-

- (a) Discharge directly the functions conferred on the County Council by Section 194 of the Health and Social Care Act 2012 or such other legislation as may be in force for the time being;
- (b) Carry out such other functions as the County Council's Executive may permit.

[Note: The County Council's executive function of approving the Better Care Fund and Plans arising from its use has been delegated to the Health and Wellbeing Board.]

Terms of Reference

The Health and Wellbeing Board shall have the following general role and function:-

To lead and direct work to improve the health and wellbeing of the population of Leicestershire through the development of improved and integrated health and social care services by:-

1. Identifying needs and priorities across Leicestershire, and publishing and refreshing the Leicestershire Joint Strategic Needs Assessment (JSNA) so that future commissioning/policy decisions and priorities are based on evidence.
2. Preparing and publishing a Joint Health and Wellbeing Strategy and Plan on behalf of the County Council and its partner clinical commissioning groups so that work is done to meet the needs identified in the JSNA in a co-ordinated, planned and measurable way.
3. In conjunction with all partners, communicating and engaging with local people in how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing.
4. Approving the Better Care Fund Plan including a pooled budget used to transform local services so people are provided with better integrated care and support together with proposals for its implementation.
5. Having oversight of the use of relevant public sector resources to identify opportunities for the further integration of health and social care services.

The Work of the Board in Practice

Identifying Needs and Priorities

The Health and Wellbeing Board will take a key role in identifying future needs and priorities in Leicestershire to ensure that future work is based on evidence of needs. The Board will:-

- Ensure that the JSNA is refreshed, using a variety of tools, evidence and data, including user experience, to support this process.
- Ensure that the Pharmaceutical Needs Assessment is refreshed, using a variety of tools, evidence and data, including user experience, to support this process.
- Reach a shared understanding of the health needs, inequalities and risk factors in local populations, based on the JSNA and other evidence, and demonstrate how this evidence has been applied to our decisions and strategic priorities.
- Reach a shared understanding of how improvements in outcomes will be monitored and measured, including the benefits of improving integration.
- Ensure that all partners that commission services demonstrate how the JSNA and other appropriate evidence has been used to support integrated outcome based commissioning.
- Provide high-level guidance on the achievement of Leicestershire's strategic health and wellbeing outcomes.

Strategy

The Health and Wellbeing Board will develop, publish and refine a Joint Health and Wellbeing Strategy which is supported by all stakeholders and sets out objectives, a rate of improvement for health and wellbeing outcomes, including reduction in health inequalities, and how stakeholders will be jointly held to account for delivery. In addition, the Board will:-

- Take account of the JSNA and the recommendations of the Director of Public Health's Annual Report.
- Focus collective efforts and resources on the agreed set of strategic priorities for health and wellbeing, recognising the contributions of the wider determinants of health.
- Ensure the work of the Board develops in tandem with other local and national policy developments, dependencies and legislation.
- Retain a strategic overview of the work of commissioners to further the Board's strategic objectives.
- Ensure that all partners that commission services demonstrate how the Joint Health and Wellbeing Strategy has been used to set and measure

achievement against a framework for integrated outcome based commissioning across the partnership.

- Quality assure and sign off joint delivery plans to achieve the Board's agreed strategic outcomes.
- Receive reports from other strategic groups and partners responsible for delivery, including specialist commissioning groups.
- Challenge performance of delivery plans which support the strategic priorities of the Health and Wellbeing Board, taking action as necessary, including by agreeing recovery and improvement plans.
- Be accountable for applicable outcomes and targets, as agreed by partners, via specific performance frameworks applicable to the NHS, public health and local authorities.

Integrated Working

The Health and Wellbeing Board will approve and implement plans which will set out how health and social care services will be transformed to provide the people of Leicestershire with better integrated care and support, the expected outcomes and how stakeholders will be jointly held to account for delivery. In addition the Board will:-

- Ensure that appropriate partnership agreements, financial protocols, monitoring and risk management arrangements are in place to facilitate the use of the Better Care Fund and other areas of integrated commissioning.
- Have an overview of the management of resources committed to the Better Care Fund and other integrated commissioning arrangements to enable the effective management of service pressure and ensure the long term sustainability of services.
- Provide system level oversight to the totality of commissioning expenditure in Leicestershire which is relevant to achieving the Board's strategic priorities and the plans for changing the health and social care system across Leicester, Leicestershire and Rutland.
- Identify service areas where additional improvements in integrated commissioning are required to and recommend the extension of pooled budgets to support this in line with national and local priorities.
- Where there are realisable efficiencies in relevant public sector services, encourage partners to share or integrate services.
- Make recommendations on the priority of projects and allocation of resources to service providers and/or localities as appropriate, in order to achieve jointly agreed objectives.
- Have an overview of major service reconfiguration by providers of relevant public sector services and make recommendations to those providers to enable improved and integrated delivery of services.

- Ensure that an integrated approach is taken to addressing the promotion of wellbeing, including through the wider determinants of health and preventative services.

Communication and Engagement

The Health and Wellbeing Board will, in conjunction with partners, communicate and engage with local people in how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing. In support of this, the Board will:-

- Develop and implement a Communications and Engagement strategy for the work of the Board, including how the work of the Board will be influenced by stakeholders and the public, including seldom heard groups, and how the Board will support the specific duties with respect to consultation and engagement on service changes, for example within the Better Care Together Programme.
- In line with the Joint Health and Wellbeing Strategy and its key priorities, lead communications and engagement activities based on an annual work plan.
- In line with the Leicestershire Communities Strategy and the Unified Prevention Offer, look for opportunities to build community capacity in order to manage the level of demand on health and social care services, including through preventative services.

Standing Orders

The Access to Information Procedure Rules and Meeting Procedure Rules (Standing Orders) laid down by the County Council will apply with any necessary modifications including the following:-

The Chairman will be an elected member of Leicestershire County Council's Cabinet.

The quorum for a meeting shall be a quarter of the membership including at least one elected member from the County Council and one representative of the Clinical Commissioning Groups.

Membership

The Board will keep its membership under review and make such changes as it feels necessary in accordance with Regulations.

County Council Lead Member for Health
 County Council Lead Member for Adult Social Care
 County Council Lead Member for Children & Young People
 County Council Director of Public Health
 County Council Director of Adults & Communities
 County Council Director of Children & Family Services

Two representatives from each of the two Clinical Commissioning Groups in the Leicestershire County Council area
Two representatives of the Local Healthwatch
Two representatives of the District Councils
One representative from the Leicestershire and Lincolnshire Local Area Team of NHS England
One representative of the Leicestershire Constabulary
One representative of the Leicestershire Partnership NHS Trust
One representative of the University Hospitals of Leicester NHS Trust