

Health and Wellbeing Board Action Log

No.	Date	Action	Responsible Officer	Comments	Status
158	22/01/15	Healthwatch to submit the findings of the Special Inquiry Report and visit to the Leicester Royal Infirmary Discharge Lounge to the Discharge Workstream of the Urgent Care Board for consideration.	Toby Sanders/ Gillian Adams	The Special Inquiry report was released in July. The Discharge Lounge was visited on the 29 January as part of the week Healthwatch spent at Leicester Royal Infirmary (LRI). The findings can be found in the report 'A Week at LRI, The Patient Perspective'. The report was presented at the Urgent Care Board on the 19 March, the recommendations were accepted and a subsequent meeting was set up with the LLR Urgent Care Programme Delivery Lead, Sarah Smith to discuss how the recommendations can be taken forward.	GREEN
159(b)	22/01/15	Seek further assurance from partner agencies about the actions in progress to improve hospital discharge and the impact these will have and refer any concerns to the Urgent Care Board.	Cheryl Davenport	The quarterly BCF target for Q1 of 2015/16 is 275.6 delayed days per 100,000 population. The position in April was slightly higher at 289.2. On the snapshot date of the last Thursday in April there were 11 peopled delayed due to ASC-only reasons. This is a similar level to the position through autumn/ winter last year. The comparable figure for NHS delays (37) continues the downwards trend noted last month.	GREEN
159(c)	22/01/15	Integration Executive and Urgent Care Board to consider how the Leicester, Leicestershire and Rutland health and care system can achieve a truly integrated approach to hospital discharge in the medium term.	Cheryl Davenport	Discussed at the Integration Executive in January.	GREEN
159(e)	22/01/15	Integration Executive to consider if any adjustments are needed within the Better Care Fund Plan in 2015/16 in support of the urgent care system at its meeting on 27th January.	Cheryl Davenport	This was discussed at the Integration Executive in January.	GREEN

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No.	Date	Action	Responsible Officer	Comments	Status
160(a)	22/01/15	Submit the draft Self Assessment and local action plan arising from the joint Health and Social Care Self Assessment Framework to the next meeting of the Board for consideration.	Louisa Whait	Considered by the Board in March	GREEN
160(b)	22/01/15	Submit a joint report from NHS England and the County Council to the Health and Wellbeing Board as emerging priorities from April 2015 with regard to Winterbourne become clear.	Louisa Whait	Scheduled for the meeting of the Board in July	GREEN
161(b)	22/01/15	Submit an update on work to improve Child and Adolescent Mental Health Services to the next meeting of the Health and Wellbeing Board for consideration.	Lesley Hagger	Considered by the Board in March and July. A further report on the Better Care Together workstream for the emotional health and wellbeing of children will be considered by the Board in September.	GREEN
162(b)	22/01/15	Submit updates on work to progress the Special Educational Needs and Disabilities reforms to each meeting of the Health and Wellbeing Board until March 2016.	Gill Weston	Reports scheduled for all future Board meetings until March 2016	GREEN
162(c)	22/01/15	Submit a report outlining the implications of the Disabled Children's Charter to the Health and Wellbeing Board in Spring 2015.	Gill Weston	Considered by the Board in March.	GREEN
162(d)	22/01/15	Organise a development session for members of the Health and Wellbeing Board to include training on the Ofsted Inspection Framework for Special Educational Needs and Disabilities.	Lesley Hagger	This will now form a report to the Board in November.	GREEN

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163(e)	22/01/15	Ask the JSNA/JHWS Steering Board be asked to:- (i) Monitor the action plans of the key health and social care drivers and provide assurance to the Health and Wellbeing Board that the collective action plans will deliver the key objectives of the Joint Health and Wellbeing Strategy; (ii) Measure progress against the key outcomes identified in the Joint Health and Wellbeing Strategy through the Health and Wellbeing Board performance report on a quarterly basis, with operational delivery led by the sub-groups and their respective action plans.	Janine Dellar	JSNA/JHWS Steering Board is delivering the actions as agreed.	GREEN
164(b)	22/01/15	The Director of Public Health to liaise with NHS England and the Clinical Commissioning Groups regarding GP engagement with the Health Protection Board.	Mike Sandys	Further work is being completed to review the Health Protection Board terms of reference. This has included ensuring that at least one Chief Nurse attends the meeting (on behalf of all LLR CCGS) and plus representation from each CCG. The representatives' role will include feeding in/out any GP/CCG concerns.	GREEN
170(b)	12/03/15	Submit a report on progress with actions for the Joint Health and Social Care Self Assessment (Learning Disabilities) relating to the issues identified by the Board to a future meeting of the Board.	Louisa Whait	This will be reported to the Board in September 2015	GREEN

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170(c) and(e)	12/03/15	Ask the CCGs to:- (i) develop a mechanism for receiving feedback on the quality of health checks for people with learning disabilities from service users and carers; (ii) confirm their target for improving the number of health checks to be completed in 2015/16.	Toby Sanders/ Karen English	These issues are addressed in the Learning Disabilities and Autism update on the agenda for the Health and Wellbeing Board meeting in September.	GREEN
170(d)	12/03/15	Refer the safeguarding issues raised by the Joint Health and Social Care Self Assessment to the Safeguarding Boards for consideration.	Rosemary Palmer	The issues relating to DOLs are being monitored through the Performance Framework considered by the Safeguarding Effectiveness Group on a quarterly basis.	GREEN
173(a)	12/03/15	Submit the report on the Emotional Health and Wellbeing of Children to the next meeting of the Better Care Together Partnership Board for consideration.	Toby Sanders	Better Care Together has established a leadership board to direct the work on the Emotional Health and Wellbeing of Children, co-chaired by Dawn Leese and Lesley Hagger. The draft terms of reference were submitted to the HWB at its July meeting for information.	GREEN
173(b)	12/03/15	Toby Sanders to identify a health officer to co-lead the work on the emotional health and wellbeing of children with Lesley Hagger.	Toby Sanders	Dawn Leese, Chief Nurse and Quality Officer for Leicester City CCG co-leads this work.	GREEN
173(c)	12/03/15	Submit a progress report, including data relating to safeguarding and adolescent suicide and timescales for the completion of this work to a future meeting of the Health and Wellbeing Board.	Lesley Hagger	This was received by the Health and Wellbeing Board in July 2015	GREEN
173(d)	12/03/15	Share the mind mapping product from the Unified Prevention Board with the Health and Wellbeing Board members for information.	Mike Sandys	Circulated on 15 June	GREEN
176(e)	12/03/15	The Director of Public Health to establish a formal relationship with NHS England for developing the commissioning plans for pharmaceutical services.	Mike Sandys	A request has been sent to NHS England but a response has not yet been received.	AMBER

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No.	Date	Action	Responsible Officer	Comments	Status
177(b)	12/03/15	Refer the comments made regarding the LSCB and SAB Business Plans to the Safeguarding Boards for consideration.	Rosemary Palmer	Comments have been forwarded to the LSCB/SAB Business Office	GREEN
178(b)	12/03/15	Submit a further report reviewing the effectiveness of the implementation of Phase 1 of the Care Act and setting out the requirements for Phase 2 to a future meeting of the Health and Wellbeing Board.	Mandy Stott	This will be considered by the Board in November	GREEN
181	12/03/15	The Chief Executive of Leicestershire County Council to revise and agree with the CGGs the target for the number of Emergency Admissions into hospital within the Better Care Fund Plan and to report the outcome of his decision to the next meeting of the Health and Wellbeing Board.	John Sinnott	Revised target agreed and reported to the Health and Wellbeing Board on 14 May 2015 (2,041 emergency admissions).	GREEN
182(a)	12/03/15	With regard to SEND Reform, the issues relating to integrated personal commissioning be considered by the Integration Executive.	Gill Weston	Integrated Personal Commissioning was considered by the Integration Executive in August.	GREEN
183	12/03/15	Officers to produce a formal commentary on the EMAS Quality Account, based on this Board's discussions, and incorporating the views of members of the Board who were not present, and send it to EMAS	Rosemary Palmer	Commentary has been produced and sent to EMAS.	GREEN
190(a)	14/05/15	Submit further reports to the Health and Wellbeing Board biannually, with the first report in September 2015, to provide assurance on the implementation and impact of the mental health policy changes and associated investment, demonstrating how the investment has improved parity of esteem	Jim Bosworth	Report now scheduled for November	AMBER

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190(b)	14/05/15	Commissioners to seek support from Healthwatch Leicestershire in assessing the impact of the additional investment in mental health from the public's perspective.	Jim Bosworth	The report in November (item 190(a) refers) will reflect this.	GREEN
190(c)	14/05/15	Submit a progress report on the work on the emotional health and wellbeing of children to the next meeting of the Board.	Lesley Hagger	Report was considered in July. There is also a report on the agenda for the September meeting of the Board	GREEN
193(b)	14/05/15	Submit a report on the Leicester, Leicestershire and Rutland Autism Strategy and Action Plan to the Health and Wellbeing Board in due course.	Louisa Whait	Report will be considered by the Board in September	GREEN
203	16/07/15	Ask the Leadership Board, pending the anticipated publication of the national guidance, to develop the Transformation Plan to draw down funding for 2015/16 and delegate approval of the plan to the Director for Children and Family Services and the Director of Public Health, following consultation with the Chairman of the Health and Wellbeing Board and Cabinet Lead Member for Children and Families.	Lesley Hagger	This action is addressed in the report on CAMHS that will be considered by the Health and Wellbeing Board in September	GREEN
205(a)	16/07/15	Endorse the Executive Summary of the JSNA subject to any comments from members of the Health and Wellbeing Board that are submitted to the Director of Public Health by email	Mike Sandys	No comments were received. The Executive summary has been published online and can be accessed via http://www.lsr-online.org/leicesteshire-2015-jsna.html	GREEN
205(b)	16/07/15	Incorporate the Joint Strategic Needs Assessment, as part of the evidence base for the Better Care Together Five Year Strategy, into the briefing for all members of the County Council on Better Care Together on 9 September.	Mary Barber	The presentation given to all members of the County Council on 9 September included a number of slides setting out the evidence base for the five year strategy. The 2015 JSNA was the source for this evidence.	GREEN

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206(b)	16/07/15	Refer the findings of the Quick Poll Survey regarding GP services to the Clinical Commissioning Groups for consideration.	Vandna Gohil	This action is still in progress.	AMBER
207(b)	16/07/15	Include performance regarding ambulance handovers in the regular performance reports to the Board and any areas for further concern highlighted through that report.	Andy Brown/Kate Allardyce	Performance data regarding Ambulance Handovers will be included in future performance reports to the Health and Wellbeing Board.	GREEN
209(b)	16/07/15	Ask the Integration Executive to investigate performance related to Delayed Transfers of Care from Community Hospitals and report back to the Board on any actions agreed	Cheryl Davenport	scheduled in for the October meeting of the Integration Executive.	GREEN
209(c)	16/07/15	Submit a report to a future meeting of the Board on access to GP services.	Toby Sanders/ Karen English	Report scheduled for the meeting of the Health and Wellbeing Board in January 2016	GREEN