

# Leicestershire and Rutland Safeguarding Adults Board Business Plan 2015-16

Version 0.3

Effective from: April 1<sup>st</sup> 2015  
Review dates: Quarterly Review: July, October, January

## Introduction

I am pleased to present the LRL SAB Business Plan for 2015/16. The Plan is intended primarily to set out the key outcomes and impact that the Board wishes to achieve across the next year, to ensure that adults in Leicestershire and Rutland are safe. It does not show business as usual items unless they are addressing an issue that has been highlighted for specific or remedial work within 2014/15.

Following three integrated LSCB and SAB Business Plans, that we have presented since agreement to better align the two Safeguarding Boards in 2012 this year we revert to a plan that seeks to clearly show the work of the two Boards as independent business units. The plan still maintains a number of priority issues that are common to both Boards. The requirement to separate the business of each board is being driven by the regulatory bodies that inspect against quality assurance frameworks. As well as Ofsted for the LSCB, the introduction of the Care Act 2015 legislation that comes into force from 1st April lays out the statutory framework for the SAB..

The formulation of this Business Plan has been undertaken with the engagement of members of both Boards and other stakeholders. It aims to articulate the key improvement objectives that will underpin our work in the period 2015/16 and, most importantly, to set out the actions that will be taken to address these priorities. This increased emphasis on specific actions is also intended to ensure that we are more explicit about the outputs, outcomes and impact that the Boards intend to achieve. This we believe will strengthen our ability better to quality assure, performance monitor and risk manage the work of the Boards and their impact on safeguarding service delivery and on safeguarding outcomes for children, young people and adults.

The priorities in this Business Plan have been identified against a range of national and local drivers including:

- National policy drives to strengthen safeguarding arrangements and the role of SABs
- Recommendations from regulatory inspections;
- The outcomes of Serious Case Reviews and Serious Incident Learning Processes (SILPs) and other learning review processes – emerging from both national and local reports;
- Evaluations of the impact of previous Business Plans and analysis of need in Leicestershire and Rutland;
- Priorities for action emerging from Quality Assurance and Performance Management arrangements operated by both Boards;
- Responses to the views of stakeholders including the outcomes of engagement activities;
- Best practice reports issued by Ofsted, ADCS and ADASS

Having considered these matters members of the Boards have agreed to reflect the five priorities within our performance management framework within this plan. These priorities are:

Priority 1: To be assured that 'Safeguarding is Everyone's Responsibility'

Priority 2b - To be assured that adults in need of safeguarding are safe, including assurance of the quality of care for any adult supported by registered providers

Priority 3 – To be assured that services for children, services for adults and services for families are effectively coordinated to ensure children and adults are safe

Priority 4: To be assured that our Learning and Improvement Framework is raising service quality and outcomes for children, young people and adults

Priority 5: To be assured that the workforce is fit for purpose

This Business Plan sets out the key actions proposed to support work in support of these objectives with a view to further enhancing the impact of the two Boards in supporting improved outcomes in safeguarding the children, adults and communities of Leicestershire and Rutland. Safeguarding is everyone's business. Never has it been more critical for LSCBs and SABs to show strong, robust and effective leadership in securing the safeguarding and well-being of our communities. This Business Plan is intended to set a clear framework within which this leadership can be delivered. The collaborative support of all agencies is essential to securing the impact this Business Plan seeks.

I commend the Plan to all partners and look forward to your support in achieving our goals.

Paul Burnett

Independent Chair, Leicestershire and Rutland LSCB and SAB

| <b>Priority 1: To be assured that ‘Safeguarding is Everyone's Responsibility’ Board Sponsor: _____</b> |   |  |                  |   |      |          |
|--|---|--|------------------|---|------|----------|
| Ref. no.   | In 2015/16 we will:   | To achieve this we will  | Who will lead?   | Timescale                                 | Risk | Progress |
| 1.1  | Be assured that Better Care Together programme measures and reports Safeguarding outcomes.  | Clearly identify the safeguarding benefits to the Better Care Together Programme and Work with BCT to report appropriately<br><br>Ensure a two way flow of information from the SAB to the BCT Board                         | Board            | September 2015                            |      |          |
| 1.2  | Enable members of the public in Leicestershire and Rutland to be aware/understand what constitutes a safeguarding concern/alert /referral     | Deliver an awareness raising media campaign through website and other media to enable a better understanding of Safeguarding Adults.<br>To gauge the appetite to complete this action on a LLR basis and respond accordingly | Engagement Group | Media campaign delivered by December 2015 |      |          |
| 1.3  | Listen and report what members of the public say about their experience of safeguarding and<br>Increase the engagement activity of the board; | Better joining together of work around public ‘listening’ in agencies, this to include commissioners and providers in health<br>Run direct engagement events to supplement the information from partner organisations        | Engagement group |   |      |          |

**Priority 2b - To be assured that adults in need of safeguarding are safe, including assurance of the quality of care for any adult supported by registered providers**

**Board Sponsor:** \_\_\_\_\_

| Ref. no. | In 2015/6 we want to achieve:   | To achieve this, we will:   | Who will lead?                       | Timescale | Risk | Progress |
|----------|---|---|--------------------------------------|-----------|------|----------|
| 2b.1     | Ensure that thresholds are understood and provide proportionate assistance and risk management to adults in need of safeguarding. | Monitor referral rates – core data set to be defined to ensure understanding and assure safety<br>Ensure effective system in place to provide to referrers by LA – monitor number of feedback forms through PMF to SEG<br>Ensure service providers are appropriately trained to undertake ‘proper’ enquiries when advised by the LA | Training Subgroup                    |           |      |          |
| 2b 2     | Implement the new care act compliant safeguarding procedures across Leicestershire and Rutland                                    | Publish the procedures online via Policy Partners;<br>Produce new training resources to support the roll out of the new procedures;<br>Deliver multi agency training  | Procedures and Development subgroup. |           |      |          |
| 2b. 3    | Be assured that Adults are safe in care provisions  | Monitor through CQC data and contract compliance data - report through PMF and SEG  | SEG                                  |           |      |          |

|       |   |  |     |  |  |  |
|-------|---|--|-----|--|--|--|
| 2b. 4 | Adults are safe in the community  | Monitor referral rates as proportion of all referrals and monitor through PMF to SEG | SEG |  |  |  |
| 2b. 5 | Be assured that DoLs are effectively managed to ensure safety of adults without capacity      | Monitor number and trends and report through PMF to SEG                              | SEG |  |  |  |
| 2b.6  | Be assured that recommendations from Winterbourne are fully embedded in safeguarding practice | Monitor repeating of compliance audit with recommendations through PMF to SEG        | SEG |  |  |  |

|  |   |  |   |     |  |  |
|--|---|--|---|-----|--|--|
| <p><b>Priority 3 – To be assured that services for children, services for adults and services for families are effectively coordinated to ensure children and adults are safe</b></p> <p style="text-align: center;"><b>Board Sponsor:</b> _____</p> |   |  |   |     |  |  |
| 3.1  | <p><b>Assurance that the Prevent /Channel strategies result in a</b></p> <p>reduction in number of young people involved in terrorism and Increase in identification of young people at risk of</p> | <p>Seek assurance from the Anti-Social Behaviour Strategy Group that the Prevent Strategy is being delivered appropriately</p> <p>Monitor through agreed core data set</p> | <p>Agreed core data set through the SEG</p> | SEG |  |  |

|     |   |  |   |                     |  |  |
|-----|---|--|---|---------------------|--|--|
|     | becoming involved in terrorism  |  |   |                     |  |  |
| 3.2 | <p><b>Transition to adult services:</b><br/> Careleavers and disabled young people are appropriately supported by children's services to work towards independence<br/> Disabled young people successfully transition to be supported in adult services</p> | <p>Monitor the contribution of all agencies to Careleavers and young people transitioning to adult services and ensure that good practice is disseminated, risks identified and mitigated<br/> Engage with young people and adults at risk<br/> Audit cases to assure of the effectiveness of services</p>                 | <p>Agreed core data set through the SEG (impact and outcomes)<br/> Feedback from young people and adults at risk<br/> Feedback from front line practitioners</p>  | SEG                 |  |  |
| 3.3 | <p><b>Think Family:</b><br/> Children and young people and adults at risk are safe, especially as they transition between or across services</p>  | <p>Develop shared understanding about pathway of children and young people who transition between services<br/> Monitor through agreed core data set<br/> Review LSCB multi-agency procedures<br/> Raise awareness amongst agencies about potential vulnerability of these children, young people and agencies at risk</p> | <p>Agreed core data set through the SEG (impact and outcomes)<br/> Effectiveness of practice through single and multi-agency audit reports<br/> Feedback from children and young people<br/> Feedback from front line practitioners</p> | Procedures Subgroup |  |  |

| <b>Priority 4: To be assured that our Learning and Improvement Framework is raising service quality and outcomes for children, young people and adults</b> Board Sponsor: _____ |  |   |                                |           |      |          |
|---|--|---|--------------------------------|-----------|------|----------|
| Ref. no.  | In 2015/6 we will  | To achieve this we will   | Who will lead?                 | Timescale | Risk | Progress |
| 4.1   | Seek a reduction in serious incidents and reviews<br><br>Include health visitor and school nursing input into Board and subgroups                            | Ensure that learning from audit, SCRs and other reviews is shared and embedded. Increase methods of delivering and sharing key messages.<br><br>Increase the membership of the board to include Public Health | SCR sub group<br><br>Executive |           |      |          |
| 4.2   | Seek assurance that NHS settings such as Dentists and opticians are receiving and embedding appropriate recommendations from SCRs and other review processes | Identify existing communication channels that are used by NHS colleagues to provide relevant information  | Executive                      |           |      |          |
| 4.3   | Review the learning and improvement framework  | Proportionate type of review is used to deal with a case – proportionate response to the particular case  | SCR subgroup                   |           |      |          |

| <b>Priority 5: To be assured that the workforce is fit for purpose</b> Board Sponsor: _____ |   |   |                |           |      |          |
|---|---|---|----------------|-----------|------|----------|
| Ref. no.  | In 2015/6 we will   | To achieve this we will   | Who will lead? | Timescale | Risk | Progress |
| 5.1   | Embed the new Training strategy and develop an adult training subgroup across LLR | The subgroup will be in place and will jointly plan LLR adult safeguarding. | Training group |           |      |          |



|     |  |  |                   |  |  |  |
|-----|--|--|-------------------|--|--|--|
| 5.2 | Be assured that the adult safeguarding training competency framework is understood and accessible to all practitioners | ensures all practitioners understand the framework and test how easily understood and accessible practitioners find the competency framework<br>Seek and use feedback on existing framework and how to improve accessibility, e.g. electronic tool | Training subgroup |  |  |  |
| 5.3 | Seek assurance that supervision of workers and cases is good.  | Develop a set of standards that commissioners should include in their contracts and include L & D competency framework for safeguarding training e.g. incorporate the markers of good practice   | SEG               |  |  |  |
| 5.4 | Be assured that Caseloads are appropriate and manageable.  | Collect and analyse case load data and compare with statistical neighbours.  | SEG               |  |  |  |