

## Leicestershire Health and Wellbeing Board

### Terms of Reference

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#### Introduction

The Health and Wellbeing Board has been appointed by the County Council as a subcommittee of the Executive to:-

- (a) Discharge directly the functions conferred on the County Council by Section 194 of the Health and Social Care Act 2012 or such other legislation as may be in force for the time being;
- (b) Carry out such other functions as the County Council's Executive may permit.

*[Note: The County Council's executive function of approving the Better Care Fund and Plans arising from its use has been delegated to the Health and Wellbeing Board.]*

#### Terms of Reference

The Health and Wellbeing Board shall have the following general role and function:-

To lead and direct work to improve the health and wellbeing of the population of Leicestershire through the development of improved and integrated health and social care services by:-

1. Identifying needs and priorities across Leicestershire (the Place), and publishing and refreshing the Leicestershire Joint Strategic Needs Assessment (JSNA) and PNA so that future commissioning/policy decisions and priorities are based on evidence.
2. Preparing and publishing a Joint Health and Wellbeing Strategy and Plan on behalf of the County Council and its partner clinical commissioning group(s) so that work is done across the Place to meet the needs identified in the JSNA in a co-ordinated, planned and measurable way.
3. In conjunction with all partners, communicating and engaging with local people in how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing.
4. Approving the Better Care Fund Plan including a pooled budget used to transform local services so people are provided with better integrated care and support together with proposals for its implementation.
5. Having oversight of the use of relevant public sector resources to identify opportunities for the further integration of health and social care services within the Place.

## The Work of the Board in Practice

### Identifying Needs and Priorities

The Health and Wellbeing Board will take a key role in identifying future needs and priorities in Leicestershire to ensure that future work is based on evidence of needs. The Board will:-

- Ensure that the JSNA is refreshed, using a variety of tools, evidence and data, including user experience, to support this process.
- Ensure that the Pharmaceutical Needs Assessment is refreshed, using a variety of tools, evidence and data, including user experience, to support this process.
- Reach a shared understanding of the health needs, inequalities and risk factors in local populations, based on the JSNA and other evidence, and demonstrate how this evidence has been applied to our decisions and strategic priorities.
- Reach a shared understanding of how improvements in outcomes will be monitored and measured, including the benefits of improving integration.
- Ensure that all partners collaborate to use the JSNA and other appropriate evidence to support the delivery of improved outcomes.
- Provide high-level guidance on the achievement of Leicestershire's strategic health and wellbeing outcomes across the Place.

### Strategy

The Health and Wellbeing Board will develop, publish and review a Joint Health and Wellbeing Strategy which is supported by all partners and sets out priority Health and Wellbeing outcomes for the Place. In doing so, the Board will:-

- Have oversight of delivery to achieve the outcomes in the Strategy, including via the Health and Wellbeing Board's delivery groups.
- Monitor the impact of the Strategy through an outcomes framework and challenge progress and performance, taking action as necessary.
- Take account of the JSNA and the recommendations of the Director of Public Health's Annual Report.
- Focus collective efforts and resources on the agreed set of strategic priorities for health and wellbeing, recognising the contributions of the wider determinants of health.
- Ensure the work of the Board develops in tandem with other local and national policy developments, dependencies and legislation.
- Ensure that all partners that commission services demonstrate how the Joint Health and Wellbeing Strategy has been used to set and measure

achievement against a framework for integrated outcome based commissioning across the partnership.

- Receive reports from other strategic groups and partners responsible for delivery.
- Take joint ownership of activities and issues affecting the health and wellbeing of the people of Leicestershire.

### Integrated Working

The Health and Wellbeing Board will approve and implement plans which will set out how health, care, housing services and prevention will be transformed to provide the people of Leicestershire with better integrated care and support. In addition the Board will:-

- Ensure the Better Care Fund pooled budget and plan are developed in accordance with national guidelines and local priorities.
- Ensure that appropriate partnership agreements, financial protocols, monitoring and risk management arrangements are in place to facilitate the use of the Better Care Fund and other areas of integrated commissioning.
- Ensure that an integrated approach is taken to improving wellbeing, including through the wider determinants of health, preventative services and developing asset-based approaches.
- Identify other service areas where place-based and/or pooled budgets would support improvement in outcomes and financial sustainability.
- Where there are realisable efficiencies in relevant public sector services, encourage partners to share or integrate services.
- Make recommendations on the priority of projects and allocation of resources to service providers and/or localities as appropriate, in order to achieve jointly agreed objectives.
- Advise on a place based response to service redesign and transformation which may involve services across Leicester, Leicestershire and Rutland.

### Communication and Engagement

The Health and Wellbeing Board will, in conjunction with partners, communicate and engage with local people in how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing. In support of this, the Board will:-

- Develop and implement a Communications and Engagement strategy for the work of the Board, including how the work of the Board will be influenced by partners and the public, including seldom heard groups, and how the Board will support the specific duties with respect to consultation and engagement on service changes, for example within the Better Care Together Programme.

- In line with the Joint Health and Wellbeing Strategy and its key priorities, lead communications and engagement activities based on an annual work plan.

### **Standing Orders**

The Access to Information Procedure Rules and Meeting Procedure Rules (Standing Orders) laid down by the County Council will apply with any necessary modifications including the following:-

The Chairman will be an elected member of Leicestershire County Council's Cabinet.

The quorum for a meeting shall be a quarter of the membership including at least one elected member from the County Council and one representative of the Clinical Commissioning Groups.

### **Membership**

The Board will keep its membership under review and make such changes as it feels necessary in accordance with Regulations.

County Council Lead Member for Health  
 County Council Lead Member for Adult Social Care  
 County Council Lead Member for Children & Young People  
 County Council Chief Executive  
 County Council Director of Public Health  
 County Council Director of Adults & Communities  
 County Council Director of Children & Family Services  
 Two Clinical representatives from the Clinical Commissioning Groups in the Leicestershire County Council area  
 Three non- clinical representatives from the Clinical Commissioning Groups in the Leicestershire County Council area  
 Two representatives of the Local Healthwatch  
 Two elected representatives of the District Councils  
 The Lead District Officer for Health and Housing  
 One representative from Regional NHSEI  
 One representative of the Leicestershire Police  
 One representative of the Office of the Police and Crime Commissioner  
 One representative of the Leicestershire Partnership NHS Trust  
 One representative of the University Hospitals of Leicester NHS Trust