



HEALTH AND WELLBEING BOARD: 26 NOVEMBER 2020

REPORT OF THE DIRECTOR OF ADULTS AND COMMUNITIES

REVISED TERMS OF REFERENCE FOR THE INTEGRATION EXECUTIVE

Purpose of report

1. The purpose of this report is to present the revised Terms of Reference for the Integration Executive for approval.

Link to the local Health and Care System

2. The Integration Programme incorporates the Better Care Fund (BCF) plan/priorities and a number of other integration priorities across the partnership, building on good foundations of joint working established over a number of years between the council and NHS partners.

Recommendation

3. The Health and Wellbeing Board is recommended to approve the revised Terms of Reference for the Integration Executive.

Policy Framework and Previous Decisions

4. The Terms of Reference for the Integration Executive were initially approved by the Health and Wellbeing Board on 13 March 2014. Revisions were subsequently approved on 22 January 2015, 19 November 2015 and 12 July 2018.

Background

Integration Executive

5. Since February 2014 the Integration Programme has been governed by the Health and Wellbeing Board, with day to day oversight provided by the Integration Executive.
6. At its meeting on the 5 November 2020, the Integration Executive considered and approved the revised Terms of Reference which are set out in Appendix A to this report.
7. The key changes centre on the role of the Executive in the delivery of the integration programme namely to;

- Oversee the Leicestershire placed based asks delivered through the Joint Commissioning Group, Integrated Delivery Group and Integrated Finance and Performance Group.
 - Ensure all deliverables are aligned to the needs and strategic vision for Leicestershire and the work of the system level design groups.
 - Ensure financial plans are subject to appropriate scrutiny to ensure affordability, viability of the delivery plans and the realisation of stated benefits.
 - Apply robust challenge to the delivery groups, ensure delivery plans are viable, have appropriate performance management controls and risk management plans in place
 - Provide viable leadership and commitment to the programme plan and facilitate the resolution of any risks and issues that threaten the success of the programme.
8. The Integration Executive will continue to provide leadership, direction and assurance, on behalf of the Leicestershire Health and Wellbeing Board, so that the vision for integrated health and care is delivered in line with national policy and local priorities. The work of the Integration Programme is carried out by a number of workstreams directly managed through the sub-groups of the Integration Executive, which are summarised at paragraph 11.
9. The Integration Executive remains accountable for day to day delivery of the Leicestershire BCF plan and continues to lead on some large elements of Leicestershire-specific work which will require strategic oversight and decisions.
10. Minor changes have been made to the membership of the Integration Executive to reflect organisational change since the last revisions in 2018. In response to comments by the Integration Executive during its consideration of the draft document on the 5 November, a Clinical Director representative of the East/West Primary Care Networks' has been added.
11. The work of the Integration Executive is supported by three operational groups, comprised of representatives from across the partner agencies.
- Joint Commissioning Group - To lead the programme of joint commissioning across the County CCG(s) and Leicestershire County Council.
 - Integrated Delivery Group- To oversee the development and implementation of an operational model of integrated health, care and housing for Leicestershire, in line with the vision of the Leicestershire Integration Executive.
 - Integrated Finance and Performance Group – To provide oversight of the pooled budgets supporting the integration programme, including setting strategy for contingencies and risk pools, and the overall financial management and performance of the section 75 for the BCF.

12. The Terms of References for each subgroup have been updated in order to better align with each other. Whilst fundamentally not changing within themselves, the aim of the revisions is to ensure each group applies the same principles as the Integration Executive, in overseeing their respective deliverables and to increase the effectiveness of each group by reducing potential for duplication with each other and ensuring a seamless transfer of activities between them.
13. The updated Terms of Reference for the three groups have been provided as Appendix B, C and D for information.

Resource Implications

14. None arising from this report.

Background papers

Report to the Health and Wellbeing Board on 12 July 2018 – Integration Programme Governance

<http://politics.leics.gov.uk/ieListDocuments.aspx?CId=1038&MID=5299#AI56168>

Circulation under the Local Issues Alert Procedure

None

Relevant Impact Assessments

Equality and Human Rights Implications

15. None arising from this report.

List of Appendices

Appendix A – Integration Executive Terms of Reference
Appendix B – Joint Commissioning Group Terms of Reference
Appendix C - Integrated Delivery Group Terms of Reference
Appendix D - Integrated Finance and Performance Group Terms of Reference

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