

**Quality Assurance learning framework for Safeguarding and Performance Service 2020-2021**

<b><u>Month</u></b>	<b><u>Quality Assurance Activity</u></b>	<b><u>Named worker</u></b>	<b><u>Purpose of Quality Assurance Activity</u></b>
<b><u>April</u></b>	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>Care Plan Quality Audit</b>	Safeguarding TM- Kara Walne	Following concerns raised in SCR. Audit to ascertain how/when the category of emotional abuse is used and to evidence whether this is appropriate
	<b>Observation of ROA and CP Conference</b>	Safeguarding SM/TM Kelda Claire, Kara Walne Stuart Jones	For observation of ROA's and CPC's to quality assure the process, application of SOS within the meeting, Clarity of outcomes and plans and gaining feedback from families.
<b><u>May</u></b>	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>18 + month CP Plan Audit (Nov - April)</b>	Safeguarding TM- Kara Walne	To identify themes, IRO tracking and challenge , use of midway review by IRO, use of escalation of concerns procedure.
	<b>6 month (Oct – April) QA Alert Summary</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>Repeat Plan Audit (Feb– April)</b>	Safeguarding TM - Stuart Jones	To identify themes , IRO Tracking and challenge, Use of Neglect toolkit, analysis tool for repeat plans used.
<b><u>June</u></b>	<b>Observation of ROA</b>	Safeguarding SM/TM Kelda Claire,	For observation of ROA's and CPC's to quality assure the process, application of SOS within the meeting, Clarity of outcomes and plans and

	<b>and CP Conference</b>	Kara Walne Stuart Jones	gaining feedback from families.
	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>Dip Audit – 5 day decisions</b>	Safeguarding TM Stuart Jones	To ensure that IRO's are meeting the requirement to send decisions within 5 days of the ROA
	<b>CIN outcome at CPC Audit</b>	Safeguarding SM Kelda Claire	To quality assure decision making at CPC when the decision is CIN and to consider application of threshold throughout the process.
<b><u>Quarter 2</u></b>  <b><u>July</u></b>	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>Timeliness ICPC</b>	Safeguarding SM - Kelda Claire	To identify themes and learning for out of timescale ICPC
<b><u>August</u></b>	<b>Repeat Plan Audit (May -July )</b>	Safeguarding TM - Stuart Jones	To identify themes , IRO Tracking and challenge, Use of Neglect toolkit, analysis tool for repeat plans used.
	<b>Observation of ROA and CP Conference</b>	Safeguarding SM/TM Kelda Claire, Kara Walne Stuart Jones	For observation of ROA's and CPC's to quality assure the process, application of SOS within the meeting, Clarity of outcomes and plans and gaining feedback from families.
	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
<b><u>September</u></b>	<b>Care Plan Quality Audit</b>	Safeguarding TM- Kara Walne	Following concerns raised in SCR. Audit to ascertain how/when the category of emotional abuse is used and to evidence whether this is

			appropriate
	<b>Audit of health within ROA</b>	Kelda Claire and Claire Turnbull ( LAC named nurse)	Health needs are clearly represented within the record. They are child specific and consider early years experiences and future needs
<b><u>Quarter 3</u></b> <b><u>October</u></b>	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>Observation of ROA and CP Conference</b>	Safeguarding SM/TM Kelda Claire, Kara Walne Stuart Jones	For observation of ROA's and CPC's to quality assure the process, application of SOS within the meeting, Clarity of outcomes and plans and gaining feedback from families.
	<b>Peer Audit</b>	IRO's	IRO's in groups of 2 to self audit and peer audit a CP Plan and ROA record. – sharing good practice
<b><u>November</u></b>	<b>Repeat Plan Audit (Aug – Oct )</b>	Safeguarding TM - Stuart Jones	To identify themes , IRO Tracking and challenge, Use of Neglect toolkit, analysis tool for repeat plans used.
	<b>6 month (Oct – April) QA Alert Summary</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>18 + month CP Plan Audit (April - July)</b>	Safeguarding TM- Stuart Jones	To identify themes, IRO tracking and challenge , use of midway review by IRO, use of escalation of concerns procedure.
<b><u>December</u></b>	<b>Repeat Plan Audit (July -November)</b>	Safeguarding TM - Stuart Jones	To identify themes , IRO Tracking and challenge, Use of Neglect toolkit, analysis tool for repeat plans used.

	<b>18 + month CP Plan Audit (July - November)</b>	Safeguarding TM- Kara Walne	To identify themes, IRO tracking and challenge , use of midway review by IRO, use of escalation of concerns procedure.
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	<b>Observation of ROA and CP Conference</b>	Safeguarding SM/TM Kelda Claire, Kara Walne Stuart Jones	For observation of ROA's and CPC's to quality assure the process, application of SOS within the meeting, Clarity of outcomes and plans and gaining feedback from families.
<b>Quarter 4</b> <b>January</b>	<b>Monthly QA escalation - Audit</b>	Safeguarding SM – Kelda Claire	To identify themes of concern and good practice through implementation of the escalation process.
	<b>CIN outcome at CPC Audit</b>	Safeguarding SM Kelda Claire	To quality assure decision making at CPC when the decision is CIN and to consider application of threshold throughout the process.
	<b>Thematic audit - HSB</b>	Safeguarding Manager – Kara Walne	To consider from the front door that the HSB process is being applied appropriately:  Is Brooks being completed and is the intervention being offered right.  Is the journey of the child correct.
	<b>Thematic Audit – Pre-Birth</b>	Safeguarding Manager – Stuart Jones	To look at the correlation of how soon and unborn ICPC is booked in and how this correlates to the likelihood of the child becoming looked after.

<b><u>February</u></b>	<b>Care Plan Quality Audit</b>	Safeguarding TM- Kara Walne	Following concerns raised in SCR. Audit to ascertain how/when the category of emotional abuse is used and to evidence whether this is appropriate
	<b>Repeat Plan Audit (Nov - Jan)</b>	Safeguarding TM - Stuart Jones	To identify themes , IRO Tracking and challenge, Use of Neglect toolkit, analysis tool for repeat plans used.
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	<b>Timeliness ICPC</b>	Safeguarding SM - Kelda Claire	To identify themes and learning for out of timescale ICPC
<b><u>March</u></b>	<b>Audit of health within ROA</b>	Kelda Claire and Claire Turnbull ( LAC named nurse)	Health needs are clearly represented within the record. They are child specific and consider early years experiences and future needs
	<b>Peer Audit</b>	IRO's	IRO's in groups of 2 to self audit and peer audit a CP Plan and ROA record. – sharing good practice

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